

NAVIGATING THE MySafeFLHome Program Grant Reimbursement Process.

STARTING THE PROCESS

Before matching grant and low-income applicants can receive their money, they must first have:

- ✓ Received the Free Home Wind Mitigation Inspection and Report
- ✓ Qualified for a grant
- ✓ Request quotes from licensed Florida Contractor
- ✓ Select your Florida Contractor
- ✓ Completed the mitigation upgrades highlighted in the inspection report
- ✓ Requested a final inspection
- ✓ Submit final inspection to insurance

HOW TO GET YOUR GRANT MONEY

Only after these steps below are completed can you initiate the reimbursement process.

1. Receive Final Home Inspection

Request through your portal one final inspection to verify that all upgrades were made.

~ Not required to provide a Proof of Payment in Full

~ Exempt from the Insured Value Requirement

2. Submit Required Documents

You must send your Final Inspection Report to your insurance agent who will then provide you with the insurance proof of premium discount documentation.

3. Request Reimbursement

Enter the grant amount that you want to be reimbursed for and submit your request through your portal account.

• MATCHING GRANT RECIPIENTS:

- ~ Original Contractor Invoice(s)
- ~ Proof of Payment in Full (cancelled check, receipts, paid invoice)
- ~ Insurance Proof of Premium Discounts (email, letter, new quote from insurance agent that outlines what, if any, discount is available)

4. Receive Reimbursement Check

All reimbursement requests follow a two step review process. If there is a problem with your reimbursement request, you will receive an email notification with details as to why. You will have an opportunity to correct the information.

Once approved, you will receive a paper check in the mail.

• LOW-INCOME HOMEOWNERS:

- ~ Not required to provide matching amount to receive grant funds



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